

Parent Association Board Meeting Minutes

Thursday, December 17, 2020

5:00 pm

Virtual (Zoom)

Zoom Attendees: Tony Pellegrino, Dr. Russell, Sharon Wieter, Pam Bourque, Liz Butler, Jennifer Geist, Melanie Sturgis, Denise Schovel, Janet Pellegrino, Jennifer Marx, Stephanie Good

1. Call to Order 5:04 pm
2. Opening Prayer – Dr. Russell
3. Reading of Past Minutes – Liz Butler. November 4 & 19 meeting minutes sent out for review. Meeting minutes approved.
4. Treasurer’s Report - T. Pellegrino/Jennifer Geist.
 - a. Balance: \$9034.30
 - b. Income: \$12317.82 - No new memberships
 - c. Expenses: \$3283.00. Upcoming Expenses:
 - i. Approved \$2700 for Faculty/Staff Christmas appreciation gifts
 - ii. Junior Ring Blessing in Jan
5. JPII Representative Report – Sharon Wieter, Dr. Russell
 - a. Giving Tuesday: Campaign went well. Very pleased with the response.
6. Committee Reports
 - a. Hospitality - Melanie Sturgis: Preparing for Faculty/Staff Christmas Luncheon. Catered lunch from Tazikis. Hospitality will provide desserts and drinks.
 - b. Gala/Fundraising – No new status
7. Class Liaison Reports
 - a. 9th Grade – Stephanie Good: No report
 - b. 10th Grade – Janet Pellegrino: No report
 - c. 11th Grade – Denise Schovel: Junior Ring Blessing Jan 20, 1:50 pm
 - d. 12th Grade – Lisa McCord: Not available - commitment conflict
 - e. Virtual Liaison – Jennifer Marx: No report.
8. PA Calendar
 - a. Upcoming Events (X indicates hospitality needed)

November		
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4	(October) PA Board Meeting	
19	PA Board Meeting	
27	Turkey Bowl (Cancelled)	X
December		
1	Day of Giving	
15	Christmas Concert (Virtual/Live Streamed)	
17	PA Board Meeting	
21	Teacher Christmas Luncheon	X
January		
20	Junior Ring Blessing	X
21	PA Board Meeting	
31 - Feb 6	Catholic Schools Week	

9. Topics to Discuss

- a. Enrollment Committee: P. Bourque Interim Lead
 - i. S. Page and D. Schovel helping
 - ii. Calls and outreach started
- b. Fundraising
 - i. Helping Hands/Giving Hearts
 - Date of Event: December 1, 2020
 - Amount Raised: \$301K (and still receiving) including PA Donation Match (\$3K)
 - Discussed future event
 - ii. Moving Forward, Change in direction.
 - JPPII Gala Role: Discussed having focused Gala - to raise money for a specific goal/school item
 - Other fundraising event ideas discussed - varying types of events
 - iii. Faculty/Staff Gift Catalog
 - Form/Catalog is completed (Update Pending)
 - Current plan is to go online in January 2021
 - Checking if FACTS can support
- c. JPPII Parent Association (PA) By-Laws
 - i. Review: Schedule specific meeting in new year, not on calendar yet
 - ii. Update for 2020-2021
- d. PA Calendar
 - i. To be updated on website for remainder of school year
 - ii. Some events still tentative due to Covid-19

10. New topics

- a. 2019-2020 Yearbooks are in.
- b. Merry Christmas and Happy New Year

11. Meeting adjourned 5:52 pm